



2024/25 JROTC PROGRAM ENROLLMENT

Contents: **PACKET**

- ✓ JROTC Information Paper
- ✓ Statement of Health, Agreement of Responsibility, Student Information
- ✓ Student Travel Authorization
- ✓ Student Code of Conduct & Parent Guardian Consent Form

All information requested in this packet is required by Army Regulation 145-2 and the U.S. Army Cadet Command to completely enroll your student into the JROTC Program. Please read all information thoroughly before signing the forms. Also, when providing information, please give the most accurate information possible to avoid enrollment complications. If you have any questions regarding these forms, please feel free to contact us at 239-377-2296. We are looking forward to working with you to ***“motivate your son or daughter to be a better citizen!”***



DEPARTMENT OF THE ARMY

Naples High School JROTC
1100 Golden Eagle Circle
Naples, FL 34102
(239) 377-2296
WWW.NAPLESJROTC.COM



MEMORANDUM FOR Students and Parents/Guardians of Students Enrolled in Army JROTC (Junior Reserve Officers' Corps) at Naples High School

SUBJECT: JROTC Information Paper (for parent/guardian and cadet signature)

I. GENERAL:

A. References. Army Regulation 145-2 and Cadet Command Regulation 145-2 which highlight the details, rules and regulations of the Junior Reserve Officers' Training Corps Program.

B. Purpose. To present an overview of Naples High School JROTC that identifies standards and expectations of all parties regarding enrollment and advancement in the Army JROTC program. This paper must be signed by the cadet and parent/guardian upon entry into the program and reviewed annually thereafter at the beginning of the school year.

II. INSTRUCTOR: Master Sergeant (R) Dale Eaton – Army Instructor (AI).

III. COURSE OVERVIEW:

A. The program originated as part of the National Defense Act of 1916, when the nation was mobilizing for World War I. Congress validated the principle of maintaining national programs of training for young citizens attending school with the 1964 passage of the ROTC Vitalization Act.

B. JROTC is designed to teach high school students the value of citizenship, leadership, personal responsibility, and a sense of accomplishment, while instilling in them self-esteem, teamwork, and self-discipline. This curriculum prepares high school students for responsible leadership roles while making them aware of their rights, responsibilities, and privileges as American citizens. Meanwhile, the program is a stimulus for promoting graduation from high school, while providing instruction and rewarding opportunities that benefit the student, community, and nation. The primary mission of JROTC is "To Motivate Young People to be Better Citizens."

C. JROTC is more than a physical education or HOPE credit. It is a cooperative effort on the part of the Army and the school to provide students opportunities for total development. Satisfactory completion of the program is validated in their official school transcript. Concurrently, JROTC can lead to advanced placement credit in college ROTC or to advanced rank in the armed forces upon enlistment. Nonetheless, JROTC is not an officer-producing program nor is one of its goals to place

students into the military. In fact, we not push students to join the military. JROTC instructors are NOT recruiters.

- D. CORE ABILITIES – We support and teach the Army JROTC Core Abilities that include:
1. Build your capacity for life-long learning
 2. Communicate using verbal, non-verbal, visual, and written techniques
 3. Take responsibility for your actions and choices
 4. Do your share as a good citizen in your school, community, country and the world
 5. Treat self and others with respect
 6. Apply critical thinking techniques

IV. COURSE HIGHLIGHTS:

Introduction to JROTC	Improved Reading Ability
Personal Goal Development	Drill & Ceremony
Foundations for Success/Graphic Organizers	Marksmanship
Leadership	First Aid
Citizenship/American History	Career Opportunities
Service-Learning Project	Public Speaking
HS Financial Planning	Alcohol/Drug Prevention
Cadet Challenge (Physical Fitness)	Map Reading/Compass

NOTE: One of the NHS JROTC goals is the improvement of student standardized testing scores. JROTC will focus on that goal during classroom instruction with: Student reading projects, briefings, squad reports, etc. One of our other main goals is to focus students on college and career paths.

V. INSTRUCTIONAL APPROACH: JROTC is taught through a combination of lecture, group discussions, practical exercises, demonstrations, hands-on/performance-oriented training, and drill. Cadets are graded on effort, rather than actual performance on physical activities such as Cadet Challenge (physical fitness). Monday, Tuesday and Thursday are usually instructional days, and most Fridays are sports/physical activity days. Wednesdays are uniform/drill/inspection days. Cadets must wear JROTC uniforms or JROTC polo shirts during scheduled weekly uniform inspections. Normally JROTC uniforms are worn once a month and polo shirts on Wednesdays the rest of the month. Cadets can purchase JROTC polo shirts for \$20 or they are welcome to wear their issued JROTC uniform on uniform inspection days. Uniforms must be worn during the entire school day except the times cadets participate in physical fitness related activities.

VI. COURSE EXPECTATIONS, GRADING AND CADET CONDUCT:

A. DISCIPLINE – The Code of Discipline endorsed by the School District of Collier County and Naples High School, JROTC published regulations, and classroom rules. Voluntary pushups are used as one of the consequences to help focus cadets in class and also improve Cadet Challenge physical fitness scores. Students who receive disciplinary action from the school to include Out-of-School Suspension may not be allowed to attend the JROTC Military Ball and/or other extracurricular activities, subject to JROTC instructor approval.

B. ATTENDANCE – The School Policy of Naples High School is in effect with regard to excused absences

C. COURSE EXPECTATIONS -- Cadets should be able to demonstrate:

1. Satisfactory completion of all academic assignments
2. Acceptable level of curriculum knowledge
3. Leadership traits applicable to their rank & experience.
4. A desire to excel both mentally and physically.
5. Involvement in school and community activities.
6. Awareness of current local and world events.
7. Good "followership", teamwork, and self-discipline.

D. HOMEWORK – A significant amount of JROTC work will be done in class. However, occasional assignments outside of class time are expected to be completed as part of the course requirements. All the assignments will be placed in a student online portfolio.

E. GRADING – Uniform Inspections (30%), Examinations, essays/presentations, portfolios (30%) Performance in class, participation, conduct, attitude (18%), Participation in at least one JROTC club per quarter or at least two JROTC community/school support events per quarter (11%), Attain one promotion during each quarter (11%).

F. APPEARANCE AND UNIFORM WEAR – More comprehensive standards are in Cadet Command Regulation 145-2 but below are some of the highlights when wearing the cadet uniform once a month (these regulations do not pertain to JROTC polo shirt inspections):

1. Cadets are required to have an easily maintained haircut that is within JROTC standards.

Males: Hair will be natural color, tapered cut, will be evenly graduated from zero length at the hairline in the lower portion of the head, not touching the ears, not touching the collar and not be over approximately 3 inches in length on top. The wear of braids, cornrows, dreadlocks, unkempt, twisted, matted, or shaved individual parts of hair are not authorized while in uniform. The face will be clean-shaven, except for permitted mustaches. Sideburns will not be flared and not extend below the lowest part of the ear canal.

Females: Hairstyles will be natural color and not interfere with proper wearing of the military headgear and will not fall over the eyebrows or extend below the bottom edge of the collar. Hair can be pulled back into a bun just below the back center of the head while in uniform or females can also choose to put their hair in a ponytail. The wear of braids or cornrows on females is authorized if the style is conservative, and the braids and cornrows lie snugly on the head. Barrettes, pins, clips, and other fixtures used to "pin up" women's hair should be subdued and closely match the cadet's hair color. They also must be inconspicuously placed. Beads, plastic headbands, or similar ornamental items are not authorized.

2. Earrings and studs will not be worn by male cadets at any time when in uniform. Female cadets may wear plain gold, silver or diamond studs with the Army Service Uniform or camouflage uniform. Wearing of jewelry on pierced exposed body parts other than ears is prohibited.

3. The cadet JROTC uniform or JROTC polo shirt will be worn properly all day on uniform days. Cadets are allowed to change out during classes like PE and HOPE but must change back into uniform unless it is the last period of the day. Students may come to school in civilian clothes if they have PE or HOPE 1st period but they must change into their JROTC uniform for 2nd period. All authorized decorations and insignia will be worn.

4. A cadet with a validated absence or who has been excused by an instructor must make up the missed uniform day on the next JROTC class day. A cadet who does not wear the uniform because of an invalidated absence or “forgets” to wear it will be penalized 20% for each class day that they fail to makeup the inspection up to 2 class days, after which they will receive a zero.

5. Failure to wear uniform: Cadets who refuse to wear the uniform, consistently wear it improperly, or miss more than 50% of the semester uniform inspections will be dropped from the JROTC program with a grade of “F.”

6. At the end of the school year, turn-in procedures will be published and available to students and parents. Cadets must get their uniforms dry cleaned prior to turning them in. Cadets are welcome to bring cash or a check for \$10.00 and we will have the uniform dry-cleaned for them. Failure to abide by the on time due date will result in lower letter grades. The issued uniform is government property and must be dealt with as such. Parents/guardians are ultimately responsible for paying for lost/damaged government property.

G. RANK - Promotion will not be “automatic” to the next higher rank. All promotions will be earned by performance in assigned position, attitude, and conduct. For Cadet Corporal and above, cadets must also demonstrate their competence at a promotion board session held by senior cadets. School grades are also very important in this process. Our goal is to place only those cadets with a GPA of 3.5 or above in key leadership/staff positions. Cadets may be reduced in rank for both in-school and out-of-school conduct.

H. PHYSICAL FITNESS - Cadets participate in the Cadet Challenge, an semi-annual test of five events including a 1 mile run, push-ups, sit-ups, pull-ups and shuttle run, that can lead to awards in the Presidential Physical Fitness Program and an opportunity to earn JROTC ribbons. Cadets are expected to participate in the challenge within the limits of pre-recorded chronic ailments or other physical limitations. Cadets must also participate in weekly physical fitness conditioning.

I. REWARDS AND INCENTIVES - There are numerous ways that cadets receive recognition. Performance at Drill Meets, Color Guard events, Rifle and Raider Meets, Volunteer Service to Community Activities and Academics, are examples that will entitle cadets to service and achievement ribbons, scholarships upon graduation, and accelerated promotion within the corps. The significance of the effort and contribution of the individual will be used as the criteria for the rewards that will be given.

J. EXTRA CURRICULAR ACTIVITIES – JROTC Teams are available to cadets with at least a 2.0 grade point average who desire to participate. NHS JROTC Teams offer something for everyone and include Drill, Rifle, Raider, Color Guard, Drum Corps, Academic and Leadership teams. Additional details on teams and practices are on our website at www.naplesjrotc.com.

K. COMMUNITY AND SCHOOL SUPPORT - School and Community Service is an integral part of JROTC. There will be multiple opportunities for Cadets to support the Naples community with volunteer activities. To be competitive for promotion, cadets must participate as part of JROTC in at least one school or community event/activity a quarter. Most successful cadets do much more than this. Community Support hours are required for students to earn Bright Futures Scholarships.

L. DISENROLLMENT:

1. Cadet failure to obey legitimate peer commands, directives, counseling direction, and established rules for good order and discipline in and out of the Army JROTC facility, may result in disenrollment. This is done only after parent and school counselor involvement and consultation to try to prevent that option. Documentation of all behavior will be on file.
2. Causes for counseling that may lead toward disenrollment are: unacceptable low academic achievement, misconduct, poor attendance, refusal to abide by uniform requirements, undesirable character traits including cheating, stealing, lying, substance abuse, and incidents that discredit the school, the community and the JROTC program.
3. To be considered to return to JROTC after the school year, cadets must have proper discipline, make the required rank for the year, and volunteer at least 10 hours a year to the school or local community through JROTC and/or be part of a JROTC extracurricular team. First year cadets are 5 hours.

M. ADDITIONAL REQUIREMENTS:

1. Mandatory Forms: In addition to the signature page at the end this information paper, all cadets/parents must complete the Statement of Health, Agreement of Responsibility & Student Information Form and also the Student Code of Conduct & Parent/Guardian Consent Form to participate in JROTC. We also request signatures on the optional Student Travel Authorization
2. Required Attendance at Awards Day and Naples Christmas Parade: All cadets must attend the annual awards day in April and the Naples Christmas parade held in December. The events count as two uniform inspections, each.

Physical Contact. Parents and students should know that proper teaching of drill requires physical touching of cadets, for example, to show them the proper position of weapons, hands, interval and distance. Physical contact is also required to show proper placement of brass and awards on the uniform, and in marksmanship training.

VIII. DEPARTMENT INFORMATION: Questions are welcome and may be addressed to the JROTC Department at Eatonj1@collierschools.com, phone is 377-2296.

Even though there is a lot of detailed and important information in this packet, we are looking for your son or daughter to have a great time and a lot of fun in JROTC as so many others do each year! For more information, please check out our web site at www.naplesjrotc.com

*Please sign and return the following pages to the JROTC instructors. Keep the rest of the packet.
An electronic version of this packet is on our website*

WE ACKNOWLEDGE THE PROVISIONS OF THIS INFORMATION DOCUMENT AND ACCEPT THE STANDARDS AND CONDITIONS. WE RECOGNIZE THAT THIS GENERAL GUIDE TO ADMINISTERING THE ARMY JROTC PROGRAM IS NOT INCLUSIVE OF ALL DETAILS OF PERFORMANCE. THIS INFORMATION IS PROVIDED TO ASSIST THE CADET IN HIS/HER PURSUIT OF EXCELLENCE IN THE JROTC CORPS OF CADETS AT NAPLES HIGH SCHOOL.

Cadet Signature: _____

(Printed Name): _____

Parent/Guardian Signature: _____

JROTC Instructor: MSG Dale Eaton

STUDENT TRAVEL AUTHORIZATION
COLLIER COUNTY PUBLIC SCHOOLS

I, the undersigned parent or legal guardian of _____

(Print Student Name)

grant permission for my child or ward to participate in JROTC events and activities for the 2024-2025
School Year.

I understand, acknowledge and agree that:

The School Board of Collier County, Florida, will provide for reasonable supervision of students within its care and control. The supervision will be consistent with the ages of the students. However, the School Board is not an insurer of the safety of the students nor can it supervise all movements of all students at all times. In addition, there are certain risks inherent in travel and at the destination. I further understand that an employee or volunteer has no personal liability unless he or she has acted recklessly, wantonly, or intentionally to injure my child.

Parent or Legal Guardian (Signature) _____

Print Name _____

Date



DEPARTMENT OF THE ARMY

Naples High School 1100 Golden Eagle Circle
Naples, FL 34102
(239) 377-2296



Statement of Health and Agreement of Responsibility

Name of Student: _____
(Print – Last Name, First Name, Middle Name)

My (son, daughter, ward) is physically qualified for training as a member of JROTC. Should there be any changes in his/her health status I will immediately notify the JROTC department, Naples High School. Listed below are the physical limitations of him/her. (If none, so state)

I hereby agree to be financially responsible to the Board of Education of Collier County for such articles of Government clothing and equipment as may be issued to the above named student, in accordance with the law, and signed for by him/her, for his/her use as a member of the JROTC program. I further agree to be responsible for any property not returned in good condition, fair wear and tear excepted, at the end of the school year or upon the student's separation from the JROTC program, or upon demand of the school authorities.

(Signature of parent or legal guardian)

Date required by the Privacy Act of 1974

1. Authority: Title 5, U.S.C. 103
2. Principle Purposes: (a) Serves as a record of agreement of responsibility for articles of government clothing and equipment issued to Cadets. (b) Serves as a record of parental verification of student's health for participation in the JROTC program.
3. Mandatory or Voluntary Disclosure and Effect on Individual: Mandatory disclosure. Students will not be allowed to participate in the JROTC program unless this statement is signed by the parent or guardian.

Student Information Sheet

Last Name: _____ First Name: _____ Middle Name: _____

Student Number: _____ Date of Birth: Month _____ Year _____ Parent Phone Number: _____

Student Cell Phone Number: _____ Emergency Phone Number: _____

Parent / Guardian Names: _____

Parent's Email Address: _____

Student's Email Address: _____

Address: _____ APT: _____ Naples Zip Code: _____

Student's Grade: 9 10 11 12 JROTC LET LEVEL 1 2 3 4

Prior JROTC? Yes / No If yes, name and address of instructor:

Read and sign the following statement:

I understand that I will be issued a government-owned military uniform and that I will be required to care for this uniform while it is in my possession and return it to the JROTC Department, Naples High School, on demand of the Property Book Officer, or when leaving the program for whatever reason. I also understand that if I lose or damage any part of the uniform, I will be required to pay for it before receiving credit for this course of instruction. I will be required to wear the complete uniform on a regular basis and failure to do so will result in an F and a loss of credit. Cadet must get uniformed professionally dry cleaned before turn in.

(Cadet Signature and Date)

(Parent Signature and Date)

**JUNIOR RESERVE OFFICERS' TRAINING CORPS
STUDENT CODE OF CONDUCT AND PARENT/GUARDIAN CONSENT FORM**

PRIVACY ACT STATEMENT

AUTHORITY: 10 U.S.C. 102, Junior Reserve Officers' Training Corps; DoD Instruction 1205.13, Junior Reserve Officers' Training Corps Program.

PRINCIPAL PURPOSE(S): To document you and your student's understanding of the expectations, responsibilities, and prohibitions related to participation in the Junior Reserve Officers' Training Corps (JROTC).

ROUTINE USE(S): Disclosure of records are generally permitted under 5 U.S.C. 522a(b) of the Privacy Act of 1974, as amended. To a Federal, state, or local agency maintaining civil, criminal, or other relevant enforcement information or other pertinent information, such as current licenses, if necessary to obtain information relevant to a DoD Component decision concerning the hiring or retention of an employee, the issuance of a security clearance, the letting of a contract, or the issuance of a license, grant, or other benefit. Additional routine uses are listed in the applicable System of Records Notices:

Army, A0145-2 TRADOC: <https://dpcl.dod.mil/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/569985/a0145-2-tradoc/>
Navy, N01533-1: <https://dpcl.dod.mil/Privacy/SORNsIndex/DOD-Component-Article-View/Article/570325/n01533-1/>
Air Force, F036 AETC B: <https://dpcl.dod.mil/Privacy/SORNsIndex/DOD-Component-Article-View/Article/569771/f036-aetc-b/>

DISCLOSURE: Voluntary. However, failure to fully complete requested information may render student ineligible to participate in the JROTC program.

PURPOSE

The Junior Reserve Officers' Training Corps (JROTC) Program is a world-class youth leader development program authorized by Congress and executed as a partnership between the Department of Defense, the military services and local School District High Schools. JROTC Instructors are retired service members and/or veterans employed as a faculty member by your local school district who are subject to the same laws, regulations and policies as other teachers within the District. A purpose of the JROTC is to instill in students in the United States secondary educational institutions the values of citizenship, service to the United States (including an introduction to service opportunities in military, national, and public service), and personal responsibility and a sense of accomplishment.

The purpose of this form is to share the expectations of the program, the expected behavior, and unacceptable behavior of all students and instructors taking part in the JROTC program. By initialing next to each statement, you acknowledge and agree to the expected/prohibited behavior explained in each section.

1. STUDENT NAME <i>(Last, First, Middle)</i>	2. PARENT/GUARDIAN NAME <i>(Last, First, Middle)</i>
3. JROTC UNIT/SCHOOL Naples High School	4. UNIT/SCHOOL ADDRESS <i>(City, State, Zip Code)</i> 1100 Golden Eagle Circle, Naples, FL, 34102
5. JROTC PROGRAM OFFICIAL <i>(Last, First, Middle)</i> Eaton, Dale, Master Sergeant, U.S. Army (Ret)	

6. EXPECTATIONS: I understand and acknowledge that:

(Initial Student/Parent or Guardian)

_____ / _____ a. Enrollment and participation in JROTC is purely voluntary. No representative of JROTC (adult or student), the school or school district, or other position of authority (including parents) may compel a student to participate in JROTC against their will. Students enrolled in JROTC may coordinate with their school representative to request withdrawal at any time for any reason per school policies.

_____ / _____ b. Inappropriate behavior between JROTC representatives/instructors and any student or minor, including JROTC participants, will not be tolerated. JROTC instructors are employees of the school/school district and are subject to the same high standards of professional conduct as other teachers. If I have any concern about inappropriate activities concerning either instructors or other students within the JROTC program, I will immediately notify high school administration and/or POCs identified in paragraphs 11 & 12.

_____ / _____ c. JROTC representatives/instructors shall:

c.1. Adhere to school policy where applicable with regard to entry of any students or unrelated minors into their dwelling without the written consent of the student's or minor's parent/guardian.

c.2. Adhere to school policy where applicable with regard to establishing a common household with a legally unrelated student or minor, that is, share the same living area in an apartment (does not include facilities open to all members of a homeowners' association or all tenants in an apartment complex), house, or other dwelling.

c.3. Adhere to school policy where applicable with regard to entry of any legally unrelated student or minor into privately owned vehicles. Exceptions are permitted for official business when the safety or welfare of a student or legally unrelated minor is at risk.

c.4. Adhere to school policy where applicable with regard to attending social gatherings, clubs, bars, theaters, or similar establishments on a personal social basis with a student or not legally related minor. Exceptions include inadvertent meetings at restaurants and other public places and inadvertent mutual attendance at other appropriate public places and events

7. COMPREHENSIVENESS & EXCEPTIONS:

The above list is not all inclusive and the Military Services may add additional prohibited activities. Prohibited activities between a JROTC Instructor/ trainers and cadets listed in paragraph 6 apply from the first contact between an instructor and student through 6 months after student reaches the age of majority and/or is no longer affiliated with the JROTC program or enrolled in the high school, whichever is the latter date.

Exceptions may be granted to accommodate relationships that existed prior to the instructor's or student's JROTC affiliation. These relationships include, but are not limited to, family members. Any relations developing between JROTC representatives' family and the families of JROTC students must be declared to the school principal/school district representative. JROTC representatives wishing an exception must do so in writing to the appropriate school official and must include the JROTC student's parents/guardian's signature. Only high-level officials/authority, as designated by the host institution in consultation with the host service, has the authority to approve these exceptions. The unit will keep these documents on record while the student is enrolled in the program.

8. VIOLATIONS:

Violations of any part of paragraph 6.a through 6.14.iii, not granted an exception in paragraph 7, will result in a school or school district investigation, possible school or school district disciplinary action and possible JROTC instructor certification suspension or decertification. If at any time the student or parent/guardian are unwilling or unable to adhere to these expectations, the student may be removed from the JROTC program.

9. PARTICIPATION EXPECTATIONS AND STANDARDS: I understand and acknowledge that:

(Initial Student/Parent or Guardian)

_____ / _____ a. Initial and continued enrollment and participation in JROTC is incumbent on students understanding, acknowledging, and agreeing to adhere to expected standards and procedures.

a.1. Grooming/Personal Hygiene: JROTC students may be expected to adhere to the grooming standards of their affiliated Service while participating in JROTC activities. Accommodations, as agreed upon by both the school and JROTC representatives, may be made for religious or other specific situations. Students otherwise unable or unwilling to conform to the grooming standards may be removed from the JROTC program.

a.2. Uniform: JROTC students may be expected to wear variations of their affiliated Service's uniforms. Students participating in JROTC understand proper wear of uniforms is an integral part of the JROTC experience and agree to adhere to prescribed standards. Certain situations may require students wear "appropriate" civilian attire in lieu of standard uniforms which will be considered the prescribed uniform. Students not possessing suitable attire, should immediately notify their JROTC instructor and school representative of the situation.

a.3. Physical Fitness: Students enrolling in JROTC should expect to participate in activities that demand varying physical levels. Students requiring physical accommodations must ensure both the school and JROTC representatives are aware of the requirement and agree upon the appropriate accommodation. Per school policy, physical activities may require an athletic or similar medical/physical exam and clearance before students are allowed to participate.

a.4. Hazardous Activities: Some of JROTC's elective activities may involve hazardous environments. These include but are not limited to rifle/pistol/ archery ranges, obstacle courses, and high/low rope courses. Parents are required grant permission for their child's participation using school/school district procedures. Voluntary participation/nonparticipation does not impact students' overall JROTC standing.

10. PHOTO RELEASE:

This consent form requests permission to use your child's photo/image and name for Junior ROTC advertising purposes to include on social and other media. Please check one of the following choices:

I GRANT permission for my child's photos/images and name to be used for Junior ROTC advertising purposes to include on social and other media

I GRANT permission for photos/images of my child without any other personal identifiers to be used for Junior ROTC advertising purposes to include on social and other media.

I DO NOT GRANT permission for photos/images of my child to be used for Junior ROTC advertising purposes to include on social and other media

11. KNOW YOUR RIGHTS:

Title IX is a federal law that was passed in 1972 to protect all students, faculty, staff, and employees from sex discrimination. Some of the specific prohibited actions:

School/District Title IX Office:

Name of Title IX Coordinator:

Phone Number:

Email Address:

Department of Education Office of Civil Rights (OCR)
OCR@ed.gov or
800-421-3481, TDD 800-877-8339

- stalking or obscene phone calls, texts, emails, or gestures.
- sexually suggestive jokes, whistles, catcalls, or innuendos.
- inappropriate touching.
- intimidation.

Title IX also protects individuals from retaliation for filing a complaint of sexual misconduct or participating in an investigation.

Title IX requires School Districts to provide Title IX Coordinators in each school. You should receive Title IX education on an annual basis to ensure you are fully aware of the law. In the event you are a victim of or become aware of a Title IX violation you should contact your school's Title IX Coordinator as soon as practical. They are for your counsel and protection.

12. POINTS OF CONTACT:

Affiliated Service JROTC Office:	Air/Space Force IG: (800) 538-8429 saf.ighotline@us.af.mil
	Inspector General (IG) Offices
	Army IG: (800) 752-9747 https://ig.army.mil/REQUEST-IG-ACTION/Request-Army-IG-Action/
	Coast Guard IG: (800) 323-8603 https://hotline.oig.dhs.gov/#step-1
	Marine Corps IG: (866) 243-3887 orgmb.igmc.hotline@usmc.mil
	Navy IG: (800)522-3451 NAVIGHotlines@navy.mil
	Department of Defense (DoD) IG: (800)424-9098 https://www.dodig.mil/rechot/

13. ACKNOWLEDGED BY: By signing below, I certify I have reviewed this form and acknowledge that I have read and understand this policy

a. STUDENT NAME <i>(Last, First, Middle)</i>		b. GRADE LEVEL	
c. DATE SIGNED <i>(YYYYMMDD)</i>	d. SIGNATURE		
e. PARENT/GUARDIAN NAME <i>(Last, First, Middle)</i>		f. PHONE/EMAIL	
g. DATE SIGNED <i>(YYYYMMDD)</i>	h. SIGNATURE		
i. JROTC REPRESENTATIVE NAME <i>(Last, First, Middle)</i> Eaton, Dale		j. POSITION JROTC Instructor	
k. DATE SIGNED <i>(YYYYMMDD)</i> 20240813	l. SIGNATURE <i>Jeffery Dale Eaton</i>		

INSTRUCTIONS FOR COMPLETING DD FORM 3203

1. **STUDENT NAME.** Enter the appropriate information of the student participant.
2. **PARENT/GUARDIAN NAME.** Enter the appropriate information of the Parent or Legal Guardian of the participant.
3. **JROTC UNIT/SCHOOL.** Enter the host institution's name and the JROTC Unit (Name/Number).
4. **UNIT/SCHOOL ADDRESS.** Enter the address of the host institution where the JROTC unit will take place.
5. **JROTC PROGRAM OFFICIAL.** Enter the appropriate information of the JROTC Program Official at the host institution.
6. **EXPECTATIONS.**
 - a) **VOLUNTARY ENROLLMENT:** Student and Parent/Guardian initials certify that the signees understand and agree to all statements within this section.
 - b) **INAPPROPRIATE BEHAVIOR:** Student and Parent/Guardian initials certify that the signees understand and agree to all statements within this section.
 - c) **EXPECTED BEHAVIOR:** Student and Parent/Guardian initials certify that the signees understand and agree to all statements within this section.
7. **COMPREHENSIVENESS & EXCEPTIONS.** The expectations of the Program should comprehensively align with appropriate behavior of the program representatives.

While the list of statements included on this form are not all inclusive of appropriate and expected behavior, actions similar in sentiment should be adhered to as well. JROTC Program representatives (instructor and/or student) should direct any questions on appropriate behavior to their School or School District Authority.
8. **VIOLATIONS.** Read the statement on violations. Your signature on this form certifies you understand and agree to this statement.
9. **PARTICIPATION EXCEPTIONS AND STANDARDS.** Enrollment in the JROTC program includes certain participation expectations. Read each statement and initial at the top of this section. Your initials certify you understand and agree to the statements within this section.
10. **PHOTO RELEASE.** Read the statement related to the use of the student's photo/image and name. Select the option that best aligns with your wishes.
11. **KNOW YOUR RIGHTS.** Read the statements included in this section related to your rights under Title IX. This section also provides guidance and a Point of Contact for reporting violations within your School District, as well as a Point of Contact at the Department of Education.
12. **POINTS OF CONTACT.** Participants are provided phone numbers and email addresses at each host military service as well as the Department of Defense (DoD).
13. **ACKNOWLEDGED BY.** Entering the appropriate information, and signing the fields below certifies that you have read and understood the information provided on this form and you agree to the statements included within.
 - a) **STUDENT NAME:** As stated.
 - b) **GRADE LEVEL:** Enter the student's grade level in high school for the current year of participation in the program.
 - c) **DATE SIGNED:** As stated.
 - d) **SIGNATURE:** Signing this document certifies that you have read, understand and agree to the statements included in this form.
 - e) **PARENT/GUARDIAN NAME:** As stated.
 - f) **PHONE/EMAIL:** Enter the appropriate information of the Parent/Guardian.
 - g) **DATE SIGNED:** As stated.
 - h) **SIGNATURE:** Signing this document certifies that you have read, understand and agree to the statements included in this form.
 - i) **JROTC REPRESENTATIVE NAME:** To be completed by the JROTC Instructor - Enter the appropriate information of the JROTC Instructor.
 - j) **POSITION:** Enter the appropriate title held within the JROTC Program. (Ex.: Senior Instructor, Assistant Instructor).
 - k) **DATE SIGNED:** As stated.
 - l) **SIGNATURE:** The Program Official's signature certifies that the DD Form 3203 is correct and complete and recommends approval.